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Guide for authors!

Editorial staff of the **scientific professional journal of LNAU “Agrarian Economy”** (ISSN 2313-3627) invites authors to publish articles on the results of their scientific researches in regular editions of the journal.

Only materials, being not published before and prepared by the authors, having scientific degrees, are accepted to publication. **Post-graduate students and external doctorate students may submit their articles in co-authorship with scientific supervisors.**

The article should be submitted in formal MS Word 97-2003 (doc) or (rtf) in Ukrainian, English or Polish and printed on paper of A4 format, 14-point Times New Roman print, line spacing – 1,5, margins: 2,5 cm each. After reviewing and editing the article can be published in Ukrainian, English or Polish considering the author’s wish.

Total size of the scientific article should have not less than 10 pages. The article should be signed by all authors, supplemented with the information about the authors (address, job place, job position, phone number, e-mail).

Submitting the article for publishing, the authors agree to collection and processing of their personal information to include it into databases, according to the Law of Ukraine № 2297-VI “On protection of personal information” on June 1, 2010. Names and e-mails, mentioned by the authors, will be used only for making internal technical tasks of the Journal; they will be not spread and informed to other unauthorized persons.

The first page includes:

- ❖ UDC index (left justified, italic type);
- ❖ title of the article (capital letters, left justified, bold type);
- ❖ initials and surname of the authors (coauthors), scientific degree, academic title (left justified, italic type);
- ❖ full name of the institution of the author’s employment (left justified, italic type);
- ❖ text of the article.

Text of the article should obligatory include the following rubrics: problem setting, analysis of recent researches and publications, task setting, methodology of the research and materials, main results, conclusions and prospects of the further scientific search, references.

Rubric “Problem setting” should outline the very problem, its content, timeliness and importance of its solution.

Rubric “Analysis of recent researches and publication” should not just name scientists, engaged in the problem studying, but really analyze conditions of the problem development in the works and make corresponding summing up, i.e. what is not completely studied and what is not studied at all and provides a great field for the further research in the direction.

Rubric “Task setting” should clearly formulate task of the article (like “**task of the article is to present main results of the research... (to mention the problem), as well as verify a working hypothesis (hypotheses), which is revealed in ...**”).

Rubric “Methodology of the research and materials” should present methods of the research, used in the process of its completing. The author should not only describe general methods of the research (like grouping, correlation analysis, etc.), but actually present, where and how each method was used. A more detailed description should be given for original author’s methodic approaches. In the rubric, it is also necessary to mention applied informational base, possibly (if it is important) – what interesting data have been processed.

Rubric “Main results” logically and gradually presents main results, obtained in the research. Results of similar researches of other scientists, used in the article, should be referred to the sources of information. It is permitted to present discussions concerning the obtained results.

Rubric “Conclusions and prospects of the further scientific search” should give a logical numerical list of main conclusions concerning results of the research, confirm conditions of

verification of the accepted working hypothesis, formulate prospects of the nearest researches in the direction of the problem solution.

References (not less than 10 entries, with obligatory references in the text) should be designed according to the requirements at the level of HARVARD REFERENCING STYLE (see Annex).

Considering that the Journal “Agrarian Economics” is registered in the International backlist-metric base of scientific publications Index Copernicus and in some other similar bases and is in the process of registration in the International backlist-metric base of scientific works Scopus, it is a desired requirement to submitted articles to include at least two references to the works, previously published in the Journal (the Journal was registered in 2007). Content of publications of all previous editions of the journal can be found on its website.

References are followed by a broad summary in Ukrainian, Russian and English in a form of abstract of not less than 200 words, which should include surname and initials of the authors, title of the article, set problems, working hypothesis (without specification of rubrics in the text), key words.

Illustrations should be done in electronic form and composed in text of the article, as well as correspond to the following requirements: total size should not be more than one-third of the article; mathematic expressions should be done in Microsoft Equation program, running within text processing program Microsoft Word; photos should be sent in a form of edited and formatted graphic file.

Editorial staff has the right to truncate and correct the articles. Received materials will not be sent back. Articles, having inappropriate scientific level, to editorial staff’s opinion, will not be published.

Name of electronic file should repeat surname of the author and the year (e.g. Petrenko 2014. doc, Petrenko 2014. rtf).

The article is submitted to editorial staff in electronic variant for previous review as to correspondence to the topic and requirements of the Journal.

Review of the articles is organized by the editorial staff of the Journal and is made by independent reviewers.

Having obtained two positive reviews, paper copy of the documents is sent to the editorial staff, including:

- application;
- a printed copy of the article, signed by the author(s) on the last page;
- expert conclusion as to possibility of an open publishing of the article;
- extract from the minutes of the Department meeting as to recommendation to publish the article;
- **additionally, electronic variant of the complete article, translated into English, is submitted for putting on web page of the Journal (according to the order of the Ministry of Education and Science, Youth and Sport of Ukraine on October 17, 2012, № 1111, p. 2.9 “On necessary placing of articles in English on web page of a publication”). Translation of references should include transliteration of surname and initials of the author(s), transliteration of place and name of publishing house, English translation of title of the article and title of the journal.**

Articles, translated by “GOOGLE”, will be not considered.

Articles, which are not designed in accordance with the mentioned requirements, will be not published. The editing panel does not consider materials, designed with deviations from the mentioned requirements.

Final decision as to publication is made by the Editing panel, which has the right for additional review, editing and refusal of articles publication.

The author is informed about payment for publication when the issue of the Journal is completed, because it depends on general amount of submitted articles and actual price for paper and other materials at the period of the issue publishing.

One copy of the Journal is sent to the author(s). When requested, more copies may be obtained if additionally paid.

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ANNEX (HARVARD REFERENCING STYLE)

REQUIREMENTS TO QUOTATION AND ORGANIZATION OF THE LIST OF REFERENCES IN THE SCIENTIFIC JOURNAL “AGRARIAN ECONOMY”

According to the Order of the MES of Ukraine № 40 on January 12, 2017, bibliographical description of the used sources can be designed with consideration of the National Standard of Ukraine DSTU 8302:2015 “Information and documentation. Bibliographical reference. General fundamentals and rules of completing” or one of the styles, recommended for completing of references list for scientific publications.

Bibliographical description of the used sources can be limited by obligatory information, necessary for exact identification of the source.

The scientific journal “Agrarian economics” has chosen **HARVARD STYLE (HARVARD REFERENCING STYLE)** for completing of references. Such style has been chosen because of its maximum simplification of bibliographical description and for maximum improvement of the journal recognition by international scientific backlist-metric bases.

Harvard style expects use of references in the text of the work each time when it is cited (paraphrase, quotation inside a line, block quotation). In-text referencing includes information about author of the work, date of publication, page spacing (if a direct quotation or rephrased concrete information is mentioned).

Design of quotations in the text

Paraphrase – is not quoted.

Quotation inside a sentence (up to 50 words) – is quoted (“...”).

Example, Vyhotskyi (1991, p. 11) stressed that “everywhere development of a child individuality is revealed as a function from development of its collective behavior”.

Block quotation (50 words and more) – to make accent on the quotation it is quoted and presented in the text with left indent for the whole quotation.

Referencing of the quotation is put after the quotation and a full point.

Example:

«Outside the UK, the BBC World Service has provided services by direct broadcasting and re-transmission contracts by sound radio since the inauguration of the BBC Empire Service in December 1932, and more recently by television and online. Though sharing some of the facilities of the domestic services, particularly for news and current affairs output, the World Service has a separate Managing Director, and its operating costs have historically been funded mainly by direct grants from the UK government. These grants were determined independently of the domestic license fee. A recent spending review has announced plans for the funding for the world service to be drawn from the domestic license fee». (Jones, 1967, p.27)

Design of quotations in a text:

1) if surname of the author of a quoted work is absent in the text, it is marked in brackets at the end of the sentence before a full point or according to the sentence logics.

Example: (Khomskyi, 1972, p. 97-98); (Ganzen, 1984).

2) if the author of a quoted work is mentioned in the text, year of publication is put in brackets after the surname of the author *or* after the quoted abstract, if the quotation is direct.

Example: Ushakova (2011); Hvozdiev (1961, p. 374); Hvozdiev "...” (1961, p. 374).

Special cases of in-text references:

- a work of two authors (Koval and Shvets, 2012);
- a work of three authors (Kutsyi, Shvets and Melnyk, 2013);
- a work of four authors (Zaliznyi and others, 1998);
- a work of an organization (The World Health Organization, 2016), and next referencing – (WHO, 2016);
- a work without an author – the first mentioning – full title of the work, afterwards – a shorted title;
- a work by editing (Tymoshenko, edit., 2015);
- works of the same author of different years (Abharian, 2007; 2010);
- works of the same author of the same year (Kots, 2007a; 2007b);
- works of different authors of different years (Luhovyi and Velet (2001); Shraik (1999); Hudz and others (1997)).

Organization of references list

References list is placed at the end of the work. It gives information, which is necessary to find and get any source, quoted in the text of the document. Each source, quoted in the work should be included in the list of references. Each entry of the list of references should be mentioned in the text of the work.

Sources are not numbered, but organized in alphabetic order according to surnames of authors and in chronological order, when there is a reference to more than one work of the same author (by publication year, starting from the earliest one).

In case there are works of the same author, published in the same year, they are listed in alphabetic order in the list of references, considering titles of the works; publication year is added with a small Latin letter a, b, c... .

Example:

Vashulenko, M.S. 2006a, Native language, Osvita, Kyiv.

Vashulenko, M.S. 2006b, Ukrainian language and speech at elementary school, Osvita, Kyiv.

In case of several works of the same year of publication with the same first author in the list, a reference with less authors is placed first.

Rules of bibliographical description for the list of references

Book

Author – a physical person:

Ahmed, T. and Meehan, N. 2012. *Advanced reservoir management and engineering*. 2nd ed. Amsterdam: Gulf Professional Publishing.

Григоренко, П., Томак, М. та Тисячна Н. 2013. *Приховування історичної правди*. 2-ге вид. Київ: Українська прес-група.

Hryhorenko, P., Tomak, M. and Tysiachna N. 2013. *Concealing of historical truth*, 2nd edition. Kyiv: Ukrainiska pres-hrupa.

Author – an organization:

Royal College of Nursing, 2006. *Children in the Community*. London: RCN.

Інститут світової економіки та міжнародних відносин, 2012. *Держава в економіці Японії*. Київ: Наука.

Institute of the World Economics and International Relations, 2012. *State in the economy of Japan*. Kyiv: Nauka.

Without an author:

Collins German-English Dictionary, 1993. 2nd edn. Stuttgart: Klett.

Основи менеджменту, 2016. Київ: Наукова думка.

Fundamentals of management, 2016. Kyiv: Naukova dumka.

Without an author, by editing

Silverman, D.F. and Propp, K.K. eds., 1990. *The active interview*. Beverly Hills, CA: Sage.

Савченко, А.Г. ред., 2011. *Національна економіка*. Київ: КНЕУ.

Savchenko, A.H. edit., 2011. *National economics*. Kyiv: KNEU.

Translation:

Canetti, E., 2001. *The voices of Marrakesh: a record of a visit*. Translated from German by J.A. Underwood. San Francisco: Arion.

Драйден, Г. та Вос, Дж., 2005. Революція в навчанні. Переклад з англійської М. Олійник. Львів: Літопис.

Dryden, G. and Vos J., 2005. *The Learning Revolution*. Translated from English by M.Oliinyk. Lviv:Litopys.

A chapter of a book, by editing:

Smith, J., 1975. A source of information. In: W. Jones, ed. 2000. *One hundred and one ways to find information about health*. Oxford: Oxford University Press. Ch.2.

Лосик, Г.В., 2001. Психологическая концепция моторной теории восприятия речи. В: Т.Н. Ушакова и Н.В. Уфимцева, ред. *Детская речь: психолингвистические исследования*. Москва: Per Se. с.9-22.

Losyk, H.V., 2001. Psychological concept of motor theory of speech perception. V: T.N. Ushakova and N.V. Ufimtseva, edit. *Child speech: psychological research*. Moscow: Per Se. p. 9-22.

Article**Article of a journal (published):**

Perry, C., 2001. What health care assistants know about clean hands. *Nursing Times*, 97(22), pp.63-64.

Пилипчук, В.П., Данніков, О.В. та Ямчинська, А.С., 2009. Впровадження інноваційних продуктів та розвиток ринку FMCG. *Економічний вісник НТУУ «КПІ»*, 6, с.294-301. Pylypchuk, V.P., Dannikov, O.V. and Yamchynska, A.S., 2009. Introduction of innovation products and development of FMCG market. *Ekonomichnyi visnyk NTUU "KPI"*, 6, p. 294-301.

Article of an electronic journal:

Downing, S., 2010. Social control in a subculture of piracy, *Journal of Criminal Justice and Popular Culture*, [online] 17(1), pp.77-123. Available at: <http://www.albany.edu/scj/jcipc/vol17is1/Downing7_3.pdf> [Accessed 10 October 2012].

Щенко, Н.Г. та Телегіна, К.І., 2014. Рекламний текст як форма соціального впливу. *Новітня освіта*, [online] 1, с.30-35. Доступно: <<http://ae.fl.kpi.ua/article/view/29265>> [Дата звернення 11 Лютий 2016].

Ishchenko, N.H. and Tieliehina, K.I., 2014. Advertisement text as a form of social impact. *Novitnia osvita*, [online] 1, p.30-35. Available at: <http://ae.fl.kpi.ua/article/view/29265> [date of reference February 11, 2016].

Article from a newspaper:

Slapper, G., 2005. Corporate manslaughter: new issues for lawyers. *The Times*, 3 Sep. p.4b.

Новак, О., 2014. Літературна весна в Київській політехніці. *Київський Політехнік*, 5 Черв., с. 4а.

Novak, O., 2014. Spring of literature in Kyiv Polytechnics. *Kyivskyi Politekhnik*, 5, Chrv., p. 4a.

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Fisher, C. W., 2008. *The legacy of leadership – a study of leadership influence within a single organisation*. D.Ed. University of Sheffield.

Сегол, Р.І., 2010. *Редагування перекладу текстів англомовних телесеріалів*. Кандидат наук. Національний технічний університет України «Київський політехнічний інститут».

Sehol, R.I., 2010. *Review of translation of the texts of English-speaking serials*. Candidate of Science. National Technical University of Ukraine “Kyiv Polytechnic Institute”.

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Brown, J., 2005. Evaluating surveys of transparent governance. In: UNDESA (United Nations Department of Economic and Social Affairs), *6th Global forum on reinventing government: towards participatory and transparent governance*. Seoul, Republic of Korea, 24-27 May 2005. New York: United Nations.

Макаренко П.Д., 2014. Бібліотека та інтелектуальна власність. В: Н.П. Пасмор, ред., *Імперативи розвитку електронних бібліотек: pro et contra.: Міжнародна веб-конференція*. Харків, Україна, 27 Березень 2014. Харків: б.в.

Макаренко Р.Д., 2014. Library and intellectual property. V: N.P. Pasmor, edit., *Imperatives of development of electronic libraries: pro et contra.: Mizhnarodna web-konferentsiia*. Lharkiv, Ukraine, March 27, 2014. Kharkiv: without publication.

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Мацко, Г.К., 1999. Вічний двигун. Україна. Пат. 26933.

Matsko, H.K., 1999. Eternal engine. Ukraine. Patent 26933.

Standard

International Standards Office, 1998. ISO 690 – 2 *Information and documentation: Bibliographical references: Electronic documents*. Geneva: ISO.

Держспоживстандарт України, 2006. ДСТУ ISO 7000:2004 *Графічні символи, що їх використовують на устаткуванні. Показчик та огляд*. Київ: Держспоживстандарт України.

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Report to a scientific and research work

Burgio-Ficca, C. 2013. *IBISWorld Industry Report G4241. Sport and camping equipment retailing in Australia*, IBISWorld, viewed 26 August 2013.

Нелін, Є. 2011. № 2332-п. *Високовибірні резонансно-тунельні кристалоподібні пристрої обробки сигналів*. НТУУ "КПІ", переглянуто 26 Червень 2012.

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Foundation for Economic Education (FEE), 2014. *England’s Whetstone named FEE’s first “Blinking Lights” award recipient*. [online] Available at: <<http://www.fee.org/publications/detail/englands-whetstone-named-fees-first-blinking-lights-award-recipient>> [Accessed 16 July 2014]

Книжкова палата України імені Івана Федорова, 2016. *Видавнича діяльність*. [online] (Останнє оновлення 29 Січень 2016) Доступно: <http://www.ukrbook.net/vydav_dil.html> [Дата звернення 10 Лютий 2016].

Central Institute of Bibliography named after Ivan Fedorov, 2016. *Publishing activity*.
[online] (The last updating on January 29, 2016) Available at:
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**Requirements are developed according to the edition: International styles of quotation and referencing in scientific works: methodic recommendations, Kyiv, 2016.*