

## GUIDE FOR AUTHORS!



Editorial staff of the **scientific professional Journal of LNAU “Agrarian Economy”** (ISSN 2313-3627; e-ISSN 2523-4978) invites authors to publish articles on the results of their scientific researches in regular editions of the Journal.

Only materials, being not published before, are accepted to publication. The article should concern the actual topic and meet the sections of the Journal. It should have scientific novelty, and results of scientific researches referring to the set task.

The article should be submitted in formal MS Word (doc, rtf, docx) in Ukrainian, English or Polish.

The total length of the scientific article should be not less than 12 pages (main text, reference list and its English translation, abstracts). The information about the authors (address, job place, job position, phone number, e-mail), which is necessary to keep in touch with them and will be not passed to unauthorized people, should be attached in a separate file.

Text parameters: 14-point Times New Roman print, line spacing – 1.5.

Page parameters - A4 format; margins: top – 2 cm, bottom - 2 cm, left – 3 cm, right – 1.5 cm, portrait orientation.

The article should obligatory include (in the mentioned order):

1. Codes of JEF-classification (right justified);
2. UDC index (left justified, italic type);
3. Title of the article (capital letters, left justified, bold type);
4. Name and surname of the authors (coauthors), scientific degree, academic title, ORCID ID, place of employment (left justified, italic type);
5. Abstracts in Ukrainian and English (not less than 1800 symbols, including key words), which describe the topic of the article in short, but do not repeat its title. Font – 12-point, line spacing – 1.5. ***Abstracts in Ukrainian and English should include surname and initials (name) of the author (authors), title of the article, text of abstract and key words.***
6. Rubrics (they should be highlighted in bold and wrapped in the text):

6.1. **Problem setting.** This rubric outlines the studied problem and its relation with important scientific and practical tasks.

6.2. **Analysis of the recent researches and publication,** which initiated solution of the problem and which were used by the author(s) as a base for the research. The rubric mentions aspects of the studied problem, which are still not solved, and which are concerned in the current article. The author(s) should not just name the scientists, engaged in the problem studying, but actually analyze conditions of the problem development in their works and make corresponding conclusions, i.e. what aspects are not completely studied. As it concerns the recent researches and publications, it is expedient to refer to the works of the last 10 years.

6.3. **Task setting.** To highlight the goal and tasks of the research. The rubric should include the subrubric *“Methodology of the research and materials”* (title in light italic type, paragraph), which should present methods of the research, used in the process of its completing. The author(s) should not describe general methods of the research, but specify, where and how each method was used. A more detailed description should be given for original author’s methodic approaches. In the rubric, it is also necessary to mention the applied informational base and processed statistical and other data.

6.4. **Main results.** The rubric supplies argumentation of the obtained scientific results. Results of the similar researches by other scientists, used in the article, should be referred to the sources of information.

6.5. **Conclusions.** The rubric describes conclusions of the research.

6.6. **References** (not less than 10 entries, with obligatory references in the text) should be designed according to the requirements at the level of **HARVARD REFERENCING STYLE** in alphabetic order (see **Annex**), and should also include ***translation of the reference list in English (References)*** in alphabetic order, designed according to the same standard.

Illustration material should be done in digital form, wrapped in text of the article, and correspond to the following requirements: its total size should occupy not more than one-third of the article; mathematic expressions should be done in Microsoft Equation program, running within text processing program Microsoft Word; illustrations should be sent in the form of an edited and formatted graphic file.

The electronic version of the article is sent to the editorial board for the preliminary examination on correspondence to the theme and requirements of the Journal. Materials, which do not meet the set requirements, will not be considered by the editorial staff.

Name of the electronic file should repeat the author's surname and the year (e.g. Petrenko2020.rtf).

***The Editorial board secures the appropriate reviewing of the submitted materials according to the principle of double blind peer review.***

The final decision about the publication is made after obtaining positive reviews, author's correction of the reviewers' remarks.

Payment for article publication is made on a page base. **The author is informed about payment for publication (with consideration of postal costs for Journal transfer) when the article is recommended for publication.** One copy of the Journal is sent to the author(s). When requested, more copies may be obtained if additionally paid.

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## ANNEX

### REQUIREMENTS TO QUOTATION AND ORGANIZATION OF THE LIST OF REFERENCES IN THE SCIENTIFIC JOURNAL “AGRARIAN ECONOMY”

The scientific journal “Agrarian economics” has chosen **HARVARD STYLE** (HARVARD REFERENCING STYLE) for completing of references. Such style has been chosen for the maximum simplification of bibliographical description and for maximum improvement of the Journal recognition by international scientific backlist-metric bases.

Harvard style expects use of references in the text of the work each time when it is cited (paraphrase, quotation inside a line, block quotation). In-text referencing includes information about the author of the work, date of publication, page spacing (if a direct quotation or rephrased definite information is mentioned).

#### Design of quotations in the text

**Paraphrase**– is not quoted.

**Quotation inside a sentence** (up to 50 words) – is quoted (“...”).

Example, Vyhotskyi (1991, p. 11) stressed that “everywhere development of a child individuality is revealed as a function from development of its collective behavior”.

**Block quotation** – to make accent on the quotation it is quoted and presented in the text with left indent for the whole quotation.

Referencing of the quotation is put after the quotation and a full point.

*Example:*

«Outside the UK, the BBC World Service has provided services by direct broadcasting and re-transmission contracts by sound radio since the inauguration of the BBC Empire Service in December 1932, and more recently by television and online». (Jones, 1967, p.27)

Design of quotations in the text:

1) if surname of the author of the quoted work is absent in the text, it is marked in brackets at the end of the sentence before a full point or according to the sentence logics.

Example: (Khomskyi, 1972, p. 97-98); (Hanzen, 1984).

2) if the author of the quoted work is mentioned in the text, year of publication is put in brackets after the surname of the author *or* after the quoted abstract, if the quotation is direct.

Example: Ushakova (2011); Hvozdiev (1961, p. 374); Hvozdiev “...” (1961, p. 374).

*Special cases of in-text references:*

- a work of two authors (Koval and Shvets, 2012);
- a work of three authors (Kutsyi, Shvets and Melnyk, 2013);
- a work of four authors (Zaliznyi and others, 1998);
- a work of an organization (World Health Organization, 2016), and next referencing – (WHO, 2016);
- a work without an author – the first mentioning – full title of the work, afterwards – a shorted title;
- a work by editing (Tymoshenko, edit., 2015);
- works of the same author of different years (Abharian, 2007; 2010);
- works of the same author of the same year (Kots, 2007a; 2007b);
- works of different authors of different years (Luhovyi and Velet (2001); Shraik (1999); Hudz and others (1997).

#### Organization of reference list

Reference list is placed at the end of the work. It gives information, which is necessary to find and get any source, quoted in the text of the document. Each source, cited in the text should be included in the list of references, and vice versa.

Sources are not numbered, but organized in alphabetic order according to surnames of authors and in chronological order, when there is a reference to more than one work of the same author (by publication year, starting from the earliest one).

In case there are works of the same author, published in the same year, they are listed in alphabetic order in the list of references, considering titles of the works; publication year is added with a small Latin letter a, b, c... .

Example:

Vashulenko, M.S. 2006a, *Native language*, Osvita, Kyiv.

Vashulenko, M.S. 2006b, *Ukrainian language and speech at elementary school*, Osvita, Kyiv.

In case of several works of the same year of publication with the same first author in the list, a reference with less authors is placed first.

## **Rules of bibliographical description for the list of references**

### **Book**

#### **Author – a physical person:**

Ahmed, T. and Meehan, N. 2012. *Advanced reservoir management and engineering*. 2nd ed. Amsterdam: Gulf Professional Publishing.

Григоренко, П., Томак, М. та Тисячна Н. 2013. *Приховування історичної правди*. 2-ге вид. Київ: Українська прес-група.

Hryhorenko, P., Tomak, M. and Tysiachna N. 2013. *Concealing of historical truth*, 2<sup>nd</sup> edition. Kyiv: Ukraiinska pres-hrupa.

#### **Author – an organization:**

Royal College of Nursing, 2006. *Children in the Community*. London: RCN.

Інститут світової економіки та міжнародних відносин, 2012. *Держава в економіці Японії*. Київ: Наука.

Institute of the World Economics and International Relations, 2012. *State in the economy of Japan*. Kyiv: Nauka.

#### **Without authors:**

*Collins German-English Dictionary*, 1993. 2nd edn. Stuttgart: Klett.

*Основи менеджменту*, 2016. Київ: Наукова думка.

*Fundamentals of management*, 2016. Kyiv: Naukova dumka.

#### **Without authors, by editing:**

Silverman, D.F. and Propp, K.K. eds., 1990. *The active interview*. Beverly Hills, CA: Sage.

Савченко, А.Г. ред., 2011. *Національна економіка*. Київ: КНЕУ.

Savchenko, A.H. edit., 2011. *National economics*. Kyiv: KNEU.

#### **Translation:**

Canetti, E., 2001. *The voices of Marrakesh: a record of a visit*. Translated from German by J.A. Underwood. San Francisco: Arion.

Драйден, Г. та Вос, Дж., 2005. *Революція в навчанні*. Переклад з англійської М. Олійник. Львів: Літопис.

Dryden, G. and Vos J., 2005. *The Learning Revolution*. Translated from English by M.Oliinyk. Lviv: Litopys.

#### **A book chapter, by editing:**

Smith, J., 1975. A source of information. In: W. Jones, ed. 2000. *One hundred and one ways to find information about health*. Oxford: Oxford University Press. Ch.2.

Лосик, Г.В., 2001. Психологическая концепция моторной теории восприятия речи. В: Т.Н. Ушакова и Н.В. Уфимцева, ред. *Детская речь: психолингвистические исследования*. Москва: Per Se. с.9-22.

Losyk, H.V., 2001. Psychological concept of motor theory of speech perception. V: T.N. Ushakova and N.V. Ufimtseva, edit. *Child speech: psychological research*. Moscow: Per Se. p. 9-22.



## Article

### **Article of a journal (published):**

Perry, C., 2001. What health care assistants know about clean hands. *Nursing Times*, 97(22), pp.63-64.

Пилипчук, В.П., Данніков, О.В. та Ямчинська, А.С., 2009. Впровадження інноваційних продуктів та розвиток ринку FMCG. *Економічний вісник НТУУ «КПІ»*, 6, с.294-301.

Pylypchuk, V.P., Dannikov, O.V. and Yamchynska, A.S., 2009. Introduction of innovation products and development of FMCG market. *Ekonomichnyi visnyk NTUU "KPI"*, 6, p. 294-301.

### **Article of an electronic journal:**

Downing, S., 2010. Social control in a subculture of piracy, *Journal of Criminal Justice and Popular Culture*, [online] 17(1), pp.77-123. Available at: <[http://www.albany.edu/scj/jcipc/vol17is1/Downing7\\_3.pdf](http://www.albany.edu/scj/jcipc/vol17is1/Downing7_3.pdf)> [Accessed 10 October 2012].

Іщенко, Н.Г. та Телегіна, К.І., 2014. Рекламний текст як форма соціального впливу. *Новітня освіта*, [online] 1, с.30-35. Доступно: <<http://ae.fl.kpi.ua/article/view/29265>> [Дата звернення 11 Лютий 2016].

Ishchenko, N.H. and Tieliehina, K.I., 2014. Advertising text as a form of social impact. *Novitnia osvita*, [online] 1, p.30-35. Available at: <http://ae.fl.kpi.ua/article/view/29265> [date of reference February 11, 2016].

### **Article of a newspaper:**

Slapper, G., 2005. Corporate man slaughter: new issues for lawyers. *The Times*, 3 Sep. p.4b.

Новак, О., 2014. Літературна весна в Київській політехніці. *Київський Політехнік*, 5 Черв., с. 4а.

Novak, O., 2014. Spring of literature in Kyiv Polytechnics. *Kyivskyi Politekhnik*, June 5, p. 4a.

## Thesis

Fisher, C. W., 2008. *The legacy of leadership – a study of leadership influence within a single organisation*. D.Ed. University of Sheffield.

Сегол, Р.І., 2010. *Редагування перекладу текстів англomовних телесеріалів*. Кандидат наук. Національний технічний університет України «Київський політехнічний інститут».

Sehol, R.I., 2010. *Review of translation of the texts of English-speaking serials*. Candidate of Science. National Technical University of Ukraine "Kyiv Polytechnic Institute".

## Materials of conferences, seminars

Brown, J., 2005. Evaluating surveys of transparent governance. In: UNDESA (United Nations Department of Economic and Social Affairs), *6th Global forum on reinventing government: towards participatory and transparent governance*. Seoul, Republic of Korea, 24-27 May 2005. New York: United Nations.

Макаренко П.Д., 2014. Бібліотека та інтелектуальна власність. В: Н.П. Пасмор, ред., *Імперативи розвитку електронних бібліотек: pro et contra.: Міжнародна веб-конференція*. Харків, Україна, 27 Березень 2014. Харків: б.в.

Makarenko P.D., 2014. Library and intellectual property. V: N.P. Pasmor, edit., *Imperatives of development of electronic libraries: pro et contra.: Mizhnarodna web-konferentsiia*. Kharkiv, Ukraine, March 27, 2014. Kharkiv: without publication.

## Regulatory documents

*Про схвалення Концепції реформування місцевого самоврядування та територіальної організації влади в Україні: Розпорядження Кабінету Міністрів України від 1 квітня 2014 р. №333-р.* 2014. [online] Доступно: <http://zakon5.rada.gov.ua/laws/show/333-2014-%D1%80> [Дата звернення 20 лютого 2020].

*On approval of the Concept of reforming of the local self-government and territorial organization of power in Ukraine: Resolution of the Cabinet of Ministers of Ukraine of April 1, 2014 №333-p.* 2014. [online] Available at: <http://zakon5.rada.gov.ua/laws/show/333-2014-%D1%80> [Accessed 20 February, 2020].

### Standard

International Standards Office, 1998. ISO 690 – 2 *Information and documentation: Bibliographical references: Electronic documents*. Geneva: ISO.

Держспоживстандарт України, 2006. ДСТУ ISO 7000:2004 *Графічні символи, що їх використовують на устаткуванні. Показчик та огляд*. Київ: Держспоживстандарт України.

State Committee of Ukraine for Technical Regulation and Consumer Policy, 2006. DSTU ISO 7000:2004 *Graphical symbols, used on equipment. Index and review*. Kyiv: Derzhspozhyvstandart Ukrainy.

### Report to scientific and research works

Burgio-Ficca, C. 2013. *IBIS World Industry Report G 4241. Sport and camping equipment retailing in Australia*, IBIS World, viewed 26 August 2013.

Нелін, Є. 2011. № 2332-п. *Високовибірні резонансно-тунельні кристалоподібні пристрої обробки сигналів*. НТУУ "КПІ", переглянуто 26 Червень 2012.

Nelin, Ye. 2011. № 2332-p. *Highly-selective resonant tunneling crystal-like devices of signal processing*. NTUU "KPI", viewed June 26, 2012.

### Web-site

Foundation for Economic Education (FEE), 2014. *England's Whetstone named FEE's first "Blinking Lights" award recipient*. [online] Available at: <<http://www.fee.org/publications/detail/englands-whetstone-named-fees-first-blinking-lights-award-recipient>> [Accessed 16 July 2014]

Книжкова палата України імені Івана Федорова, 2016. *Видавнича діяльність*. [online] (Останнє оновлення 29 Січень 2016) Доступно: <[http://www.ukrbook.net/vydav\\_dil.html](http://www.ukrbook.net/vydav_dil.html)> [Дата звернення 10 Лютий 2020].

Central Institute of Bibliography named after Ivan Fedorov, 2016. *Publishing activity*. [online] (The last updating on January 29, 2016) Available at: [http://www.ukrbook.net/vydav\\_dil.html](http://www.ukrbook.net/vydav_dil.html) [Accessed 10 February, 2020].